



Job Description – Junior Research Fellowship

A junior fellowship at the Center for Security Governance (CSG) is a rigorous and rewarding experience, requiring strong research skills, knowledge of international affairs, and an exceptional level of maturity and adaptability. The CSG is seeking three new Junior Research Fellows to support our research, grant development and communications projects over a three-month period from October - December 2017. While the position is unpaid, our fellowship program supports and encourages new researchers and practitioners in the fields of security sector reform, state building peace building and/or post-conflict reconstruction.

Junior Research Fellows will be expected to work 10 hours per week, remotely. The work will consist of the following:

- Participating in research related to the organization's work;
- Assisting in the preparation of project/funding proposals and maintaining the grants database;
- Preparing blogs, web content, literature reviews, issue briefings and annotated bibliographies;
- Copy editing documents including reports, proposals and website content;
- Drafting organizational, policy advocacy, and supporter correspondence;
- Writing content for the company's website;
- Assisting the staff with ongoing operations;
- Assisting in the organization of events, workshops and conferences;
- Support multimedia and video development
- Other duties as required by the staff to support the organization's work.

Desired Qualifications

- Bachelor's degree or current graduate student in the fields of international affairs or political science. Undergraduate applicants will be considered if they are in their fourth year.
- Prior knowledge of security sector governance/reform, state building, or peace building and post-conflict reconstruction would be considered an asset.
- Strong ability to communicate in English, knowledge of French or Arabic would be considered an asset.
- Strong computer/technical skills, including knowledge of MS Office software. Experience using Adobe Creative Suite, EventBrite, WordPress or an email marketing system such as MailChimp would be an asset.
- Strong ability to plan, organize, prioritize work, and multi-task to meet deadlines.
- Ability to apply attention to detail and consistently produce timely and error free work.

We invite candidates to send a short cover letter, CV, and writing sample to: info@secgovcentre.org with the subject line: Junior Research Fellow Application. Applications should be submitted no later than October 6, 2017.

About the CSG

The Centre for Security Governance (CSG) is a non-profit, non-partisan think tank dedicated to the study of security and governance transitions in fragile, failed and conflict-affected states. Based in Canada, the CSG maintains a global, multi-disciplinary network of researchers, practitioners and academics engaged in the international peace and security field.

The CSG carries out and supports innovative, policy-oriented research aimed to inform policy makers, practitioners, analysts and the general public. CSG research is multi-disciplinary, employs a variety of methodological tools—both quantitative and qualitative—and draws on the extensive and varied backgrounds of the firm's staff and fellows. Notable projects include:

- Exploring the Transition from First to Second Generation SSR in Conflict-Affected Societies
- Non-State Security Providers and Political Formation in Conflict-Affected States